A meeting of the Board of Trustees of Crawford County Memorial Hospital was held on Monday, March 28, 2016, in the hospital’s Meeting Rooms C-D. Present were Thomas Gustafson, Greg Kehl, Kevin Fineran, Thomas Eller, LaVerne Ambrose, Larry Struck, Linda Dreibelbis, Bill Bruce (CEO), Rachel Melby (CFO), Erin Muck (CNO), Brad Bonner (Legal Counsel), and Wendy Frank (Recorder). In addition, Dan Mundt (Denison Bulletin), Rich Knowles, Eileen Sailer, Patty Lally, and Pat Swanson.

The meeting was called to order at 5:31 p.m. by Chairman Ambrose.

APPROVAL OF PREVIOUS MONTH’S MINUTES
A motion was made by Kehl, second by Dreibelbis, to approve the previous minutes as presented from February 29, 2016. Motion carried unanimously.

PUBLIC INPUT
On the agenda, the Board heard verbal comments from the following citizens:

- Pat Swanson: Iowa Open Meetings Law – expressed concern that the 3 committee meetings did not meet the Iowa open meetings law
- Eileen Sailer – Robert Wood Johnson Foundation County Specific Quality Report – expressed concern about the hospital’s quality ratings and would like to see more published on our quality and what we do internally to accomplish the quality ratings of the hospital.
- Rich Knowles: Committee Meetings – expressed concern that the 3 committee meetings did not meet the Iowa open meetings law

PUBLIC INFORMATION AND EDUCATION:

DIANE ARKFELD NAMED ONE OF 100 GREAT IOWA NURSES FOR 2016

(Desimon, IA) – Crawford County Memorial Hospital (CCMH) is pleased to announce Diane Arkfeld, RN has been selected as one of 100 Great Iowa Nurses for 2016. Arkfeld is the Director of Patient and Family Services at CCMH. She has previously served as VP of Clinical Services and Chief Nursing Officer (CNO).

The 100 Great Iowa Nurses program identifies 100 outstanding nurses every year whose courage, competence, and commitment to patients and the nursing profession stand out above all others. These nurses go above and beyond to contribute significantly to the profession of nursing.

Bill Bruce, CCMH President and CEO, said “Diane is a leader within our organization who demonstrates our PRIDE values of professionalism, respect, integrity, dedication and expertise. For more than 30 years, she has been an integral part of the quality of care offered to all the patients at CCMH. On behalf of the Board of Trustees, staff and employees, we offer her our congratulations on an award that is well deserved.”

Each year, the 100 Great Iowa Nurses program asks for patients, coworkers, friends, and family members to nominate an outstanding nurse for recognition. Arkfeld was nominated for the award by Christine Matthies, Director of Emergency Services at CCMH.

Matthies’ nomination reads in part, “Diane has always exhibited the characteristics of what a truly compassionate nurse should be. She is a leader who not only leads by example, but takes the time to teach along the way.”

“She has always put the patient and staff needs before her own. Diane's most significant contribution to the nursing profession is her desire to impact positive outcomes for the residents of Crawford County.”
“She excels at education of nursing staff and instilling a belief in the project she was working on. She always made sure you knew why the change was important and how it would impact patient care.”

“Diane is a nursing leader who has always led by example. From new nursing directors with no prior leadership experience, to leaders with many years of experience, Diane has always been one to share her insights and ability to work through a problem to find the right solution. She has inspired many nurses to become leaders and to use the skills they are taught to make the nursing profession great.”

“Diane has been a tireless, fearless leader for many years and she should be commended and honored for her dedication to the profession.”

After undergoing a two-part review process, 100 Great Iowa Nurses are honored each year at a ceremony created for the state of Iowa by nurse and community leaders. This year’s celebration will be held on Sunday, May 1 beginning at 3 p.m. at the Iowa Events Center, Community Choice Credit Union Convention Center, in Des Moines.

Nurses selected for this honor represent many sectors of health care, working as nurses in hospitals, long-term care facilities, schools, and offices. They come from all practice areas in nursing, including acute care, sub-acute care, school nursing, nurse leaders, academics, and many more.

The mission of Crawford County Memorial Hospital is to provide efficient and effective health care services to all persons within Crawford County and the surrounding area. These services are available to persons who suffer from acute or chronic diseases, traumatic injuries, or who are in need of education and/or training in order to maintain a positive lifestyle. Visit their website at ccmhia.com.

A motion was made by Gustafson, second by Struck to formally recognize Diane for this award. Motion carried unanimously.

**CCMH Receives Grant from New Harvest Wind Project, LLC**

(Desison, IA) – New Harvest Wind Project, LLC, located in Schleswig, Iowa, recently awarded Crawford County Memorial Hospital a grant in the amount of $1,500.00. New Harvest is one of many wind energy sites across the county owned by Iberdrola Renewables, the second-largest provider of clean, renewable wind power in the United States.

Iberdrola Renewables regularly makes selective donations of money, goods or company-sanctioned employee volunteer hours. Grants are awarded for emergency funds, matching/challenge support, program development, and sponsorships which focus on improving the quality of life in areas where Iberdrola has a business presence.

The funds allocated to CCMH are to be used for upgrades to current equipment within the emergency services department, specifically the ambulance intubation equipment and training costs.

Bill Bruce, CCMH president and CEO, said, “The ambulance service at Crawford County Memorial Hospital responds to over 1300 calls each year. Keeping our equipment updated and our staff knowledgeable is of upmost importance.”

In the past, Iberdrola through New Harvest Wind Project, has donated funds to the CCMH Auxiliary, Schleswig Division. Interested parties can find information about Iberdrola, along with Community Sponsorship Guidelines, at their website at http://iberdrolarenewables.us/

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COMMITTEE REVIEW / ACTION
Mission Committee – Recommend presentation of the annual medical staff development plan to the Board for review and approval. Recommend recognition of Diane Arkfeld being selected as one of Iowa’s top 100 nurses.
Quality Committee – Recommend Board action from Quality Committee/ Medical Staff Accountable Care Committee to approve the new and reappointment applications.
Finance Committee – Recommend $19,806.45 in write-offs and $32,512.75 in recoveries for approval. Recommend Total Accounts Payable of $1,822,992.48 for payment. Recommendation of resolution authorizing Bill Bruce and Rachel Melby as representatives for City Center for approval to complete the rural health clinic application. Recommendation of the Texas Medicaid resolution authorizing Bill Bruce and Rachel Melby to execute said contract or contracts on behalf of the corporation.

A motion was made by Struck, second by Gustafson to approve write-offs as assets of the hospital but still subject to collection in the amount of $19,806.45, recoveries in the amount of $32,512.75 and include $1,822,992.48 in payables. Motion carried unanimously.

OLD BUSINESS
Board Packet Content:
The Administration is currently in the process of working the Iowa Hospital Association to produce a survey to see what other county public hospitals produce for their board packets. The issue has been tabled until a later date when more information will be provided.

Policy 105.04 Theft Monitoring Program
The coverage was purchased and provided as instructed in the February board meeting.

NEW BUSINESS
Texas Medicaid – Board of Directors Resolution
A motion was made by Struck, second by Finneran to adopt the Texas Medicaid Resolution as presented. Motion carried unanimously.

City Center – Board of Directors Resolution
A motion was made by Kehl, second by Dreibelbis to adopt the Bill and Rachel as the hospital’s designation for the rural health clinic for City Center by the resolution as presented. Motion carried unanimously.

Medical Staff Development Plan
A motion was made by Fineran, second by Dreibelbis to approve the Medical Staff Development as presented. Motion carried unanimously.

EXECUTIVE SESSION PURSUANT TO IOWA CODE Section 21.5(1)(c) Legal Matters
The Board went into Closed Session at 7:02 pm with a motion made by Kehl, second by Dreibelbis. Motion carried unanimously. Members of the board present during the closed session were Thomas Gustafson, Kevin Fineran, Thomas Eller, LaVerne Ambrose, Larry Struck, Greg Kehl, and Linda Dreibelbis. Also present were Bill Bruce (CEO), Brad Bonner (Legal Counsel), and Wendy Frank (recorder). The board returned to Open Session at 8:05 p.m. motion by Gustafson, second by Dreibelbis. Motion carried unanimously.

No action taken.
EXECUTIVE SESSION PURSUANT TO IOWA CODE Section 21.5(1)(a) Credentialing

The Board went into Closed Session at 8:05 pm with a motion made by Gustafson, second by Kehl. Motion carried unanimously. Members of the board present during the closed session were Thomas Gustafson, Kevin Fineran, Thomas Eller, LaVerne Ambrose, Larry Struck, Greg Kehl, and Linda Dreibelbis. Also present were Bill Bruce (CEO), Brad Bonner (Legal Counsel), and Wendy Frank (recorder). The board returned to Open Session at 8:07 p.m. motion by Gustafson, second by Fineran. Motion carried unanimously.

A motion was made by Gustafson, second by Struck, to approve the recommendations for approval by the Medical Staff and the Quality Committee for the following new appointments and reappointments provider privilege requests. Motion carried unanimously.

**New Appointments**
Min-Hwa Chow, MD  
Sandeep Gupta, MD  
Lisa Kuechenmeister, PA-C

**Reappointments**
Russell Hopp, MD  
Paul Kenney, MD  
Cheryle Manasil, MD  
RoseMary Mason, MD  
Greg McCarthy, DPM

**CEO REPORT:** The report was given to the Board. No action was taken.

**ADJOURNMENT**
A motion was made by Gustafson, second by Kehl, that the meeting be adjourned at 8:33 p.m. Motion carried unanimously.